

**WORK UPGRADE OF MEMORIAL PARK POOL**

<b><u>FEBRUARY 2004</u></b>	<b><u>HOURS</u></b>
2/2 - W/ Perry S. and Bill Lambert	0.75
2/3 - W/ Younger at Pool, re: O.H. Lights and grounding	1.50
2/5 - Check Lambert invoice and time extension request	0.50
2/9 - With Lambert and Perry, re: gutter and walls; <u>Research time extension</u>	1.50
2/11 - Photos and schedule review	1.00
2/12 - Schedule review with B. Lambert, Doug Tapp, Ruth Buesing. Research of same by JRW	3.00
2/13 - With B. Lambert, low temp (concrete) research of same; update Perry; pool schedule w/ SJN, Brian W. and Mayor	4.25
2/16 - With B. Lambert, re: deck drains	0.50
2/17 - With Perry, Doug T., and SJN; re: deck drains, time schedule, Chg. Ord. #6	1.50
2/19 - At pool with Steve, re: glass Block, pump base, chlorine	2.00
2/20 - At Mini-Storage, re: chlorine system: w/ Fred Belair and Chuck Anderson, ditto	0.75
2/23 - At pool w/ B. Lambert, D. Tapp, M. Wirtz	0.75
2/24 - With Perry, re: slot drains, roof overhang, skylight trim. W/ Tobie, re: Keys. With Jerry Peterson at all 3 pools, re: Cl; w/ Doug T., re: sump pump	6.25
2/25 - At Pool, inspect for liner needs and gutter grout; sketch for sump pump and Fiberglas work	8.75
2/26 - Prep sketches, re: for Chg Order	4.75
2/27 - Ditto	4.50
	<hr/>
Total	42.75

@ \$33/Hour-----\$1,254.00

Submitted by:

*paid out of sales tax or loan?*

*James R. Willis*  
James R. Willis, P.E.

Date *3/6/04*

# MONTHLY HOUR TIME TALLY

MONTH FEB. YEAR 2004

	CITY	PDC	(POOL) SPECIAL	TOTAL		
S	1					
M	2	2.50	1.50	0.75	4.75	
T	3	8.50	0.75	1.50	10.75	
W	4	6.25			6.25	
TH	5	9.00		0.50	9.50	
F	6	0.50			0.50	
S	7					
S	8					
M	9	10.00		1.50	11.50	
T	10					
W	11	8.50	1.00	1.00	10.50	
TH	12	4.50		3.00	7.50	
F	13	4.50	0.25	4.25	9.00	
S	14					
S	15	3.75			3.75	
M	16	3.50	2.50	0.50	6.50	
T	17	11.25	0.50	1.50	13.25	
W	18	8.00	5.50		13.50	
TH	19	9.50		2.00	11.50	
F	20	9.75		0.75	10.50	10.50
S	21					
S	22	7.00			7.00	
M	23	5.25	7.50	1.25	14.00	
T	24	1.50	0.25	6.25	8.00	
W	25	2.00		8.75	10.75	
TH	26	1.50		4.75	6.25	
F	27	1.00	0.50	4.50	6.00	
S	28					
S	29					
	30					
	31					
	118.25	20.25	42.75	181.25		

SPECIALS; DESCRIPTION OF:

OTHER:

22-141 50 SHEETS  
 22-142 100 SHEETS  
 22-144 200 SHEETS



2004  
MONTH FEB.

WORK TIME LOG - JAMES R. WILLIS

WILLIS ENGINEERING  
CONSULTANTS  
P.O. Box 787 Blackwell, OK 74631  
(580) 363-0158

PAGE 1  
OF 3

DAY	WTP - PROJECTS PRIORITY	FERGUSON AVE REHAB	I/I WORK SPECIAL SEWER WORK	(M) - MAIL (ACC) - ENTER ACCURATE DATA	WORK INVOLVING PHELPS-DODGE	POOL RENOVATION	
1			↓				
2	2.25			(M) 0.25	1.50	0.75	4.75
3	2.75	0.50	3.75		0.75	1.50	9.25
4	3.25		0.50	(M) 0.75			4.50
5	7.00	0.75	1.00	(ACC) 0.25		0.50	9.50
6							
7							
8							
9	6.50	1.00		0.25 (M)+(ACC)	0.50	1.50	9.75
10							
11	1.00	0.50			1.00	1.00	3.50
12				(M) 0.50		3.00	3.50
13	1.50			0.25 (M)	0.50	0.25	4.25
14							
15							
16				1.50 (M)	0.50	2.50	5.0
17		0.50		0.50		0.50	3.0
18				3.50		5.50	9.0
19				0.50			2.00
20				1.00 (M)+(ACC)	1.00		0.75
21							
22							
23				0.75		7.50	1.25
24						0.25	6.25
25				1.00			8.75
26						4.75	4.75
27		0.50				0.50	4.50
28							
29							
30							
31							
TOTALS	24.25	3.75 ✓	✓ 14.50	✓ 4.25	20.25	✓ 42.75	109.75

GANEK

2004  
MONTH FEB WORK TIME LOG - JAMES R. WILLIS

DAY	COMMISSION MEET'GS.	CODE ENF.: (I) PLANS REVIEW (E) ELEC INSP (M) MECH/PLUG INSP (DB) DILAP'D BLDGS	SOFTBALL PROJECT	MISC. + W/ SJN	CHESTNUT WATER LINE	TECH ARTICLES RESEARCH	
1							
2							
3	1.50						1.50
4		(I) 0.50			0.25	1.00	1.75
5							
6			0.50	SJN			0.50
7				+			
8					WILSON, LAILE		
9		(DB) 0.25		0.25	0.50		1.00
10							
11		(I) 1.00 (E) 0.50	2.50	0.50			7.00
12		MTG - 2.50 - +	1.25				1.25
13		(MCCROBY) 1.0					1.0
14							
15			3.75				
16		(I) 0.75	0.75				1.50
17	2.50		7.75				10.25
18		(E) 0.50	3.00	0.50	0.50		4.50
19			9.00				9.0
20		(E) 0.50	7.25				7.75
21							
22			7.00				7.00
23			3.25	0.50			3.75
24			1.50				1.50
25			0.75				0.75
26				1.00	0.50		1.50
27							
28							
29							
30							
31							
TOTALS	4.00	7.50	48.25 ✓	4.25 ✓	0.25 ✓	1.00	65.25

RES. MORGAN NICE

AT LIBRARY RE: BOOKCASES

2004

MONTH FEB WORK TIME LOG - JAMES R. WILLIS

DAY	WWTP WORK	GLOBE REFINERY SITUATION				
1						
2						
3						
4						
5						
6						
7						
8						
9	0.75					0.75
10						
11						
12		2.75				2.75
13	1.25					1.25
14						
15						
16						
17						
18						
19						
20						
21						
22						
23		0.75				
24						
25		0.25				
26						
27	0.50					
28						
29						
30						
31						
TOTALS	2.50 ✓	3.75				6.25

6.25

MON. FEB. 2, '04

1015-1045 - w/ BILL LAMBERT, POOL	(0.50)
1045-1100 - w/ PERRY - POOL	(0.25)
1100-1115 - w/ CLAYTON McMARTIN +	
1115-1145 } LETTER TO PDC (WELL)	(0.75)
1145-1200 - MAIL	0.25
1330-1500 - WTP PRIORITY LIST	1.50
1600-1645 - FILE APPENDICES OF	
PDC REMEDIAL DESIGN	(0.75)
1715-1800 - WTP PRIORITY LIST	0.75
TOTAL	4.75

WED. FEB. 4, '04

1000-1030 - w/ MIKE BRIGGS - REG	
CHRISTIAN CHURCH	0.50
1030-1045 - NOTE TO T. RYAN, REG	
NON-COLLUSION AFFIDAVIT	0.25
1045-1115 - ADDENDUM #1 OUT TO	
UHC, FHC, M.L. YOUNG, DODGE, SW NEWS	0.50
1115-NOON - MAIL	0.75
1330-1430 - COMPLETE MAIL +	
TECH ARTICLES CUT OUT - TO SJN	1.00
1430-1745 - WTP PRIORITY LIST	3.25
TOTAL	6.25

TUES. FEB. 3, '04

1015-1030 - w/ FERGUSON MONTHLY	
Mtg - REG I/I INVOLVEMENT	0.25
1030-1100 - MODIFY MAP RE: FERGUSON DETOURS	0.50
1100-1115 - BID DOCS TO M.L. YOUNG RE: I/I	0.25
1115-NOON - FINISH APPENDICES OF PDC REMEDIAL DESIGN	(0.75)
1300-1430 - AT POOL - SKY-LITES + ELECTRICAL w/ YOUNGER (O.H. LITES + GROUNDING)	(1.50)
1430-1715 - WTP PRIORITY LIST	2.75
1830-2000 - City Comm Mtg	1.50
2000-2315 - ADDENDUM #1, I/I VIDEO/REHAB PROJECT	3.25
> 30 min Pre Meeting	0.75
TOTAL	10.75

THURS. FEB. 5, '04

1100-1130 (CHK LAMBERT INVOICE +	
CHK OF TIME EXT REQUEST	(0.50)
1130-1145 - RECORD ACCURATE INFO	0.25
1145-NOON - CHK RUDY QUTS - FERGUSON TO LINCOLN ON 13 <sup>th</sup>	0.25
1300-1400 - ANALYSIS OF SEWER BACKUP @ 505 N. 6 <sup>th</sup> & MEMO TO SJN & FRED	1.00
1400-1430 - ASPHALT CHK OF 13 <sup>th</sup> - FERGUSON TO LINCOLN	0.50
1530-1845 - WTP PRIORITY LIST	3.25
2015-2400 } DIRTO	
2400-0100 }	3.75
TOTAL	9.50

FRIDAY, FEB 7 '04

1530 - 1600 - w/ DAMON BARRACK  
IN HIS OFC - RE: SOFTBALL PROJECT 0.5

MONDAY, FEB 9, '04

0815 - 0915 - w/ SJN THEN PAUL  
LAURENCE - RE: FERGUSON CULVERT  
DRAINAGE 1.0

0915 - 1015 - w/ PHIL LAMBERT &  
PERRY - RE: POOL - GUTTER + WALLS (1.0)

1015 - 1100 - FINAL OUT WTP PRIORITY 0.75

1100 - 1130 - SKETCH TO LAILE WILSON  
RE: RAW H<sub>2</sub>O LINE 0.50

1130 - NOON MAIL + ACCURATE 0.50

1315 - 1415 - CONSOLIDATE NOTES  
RE: WTP PRIORITY 1.0

1515 - 1600 - RESEARCH REPORT  
FROM DEQ ON WWTP INSPECTION  
(CURRENT & PAST INSPECTIONS) 0.75

1600 - 1615 - FAXES TO PLANHOLDERS  
RE: I/I BASIN #3, RE: GUNITE  
CONTRACTOR 0.25

1615 - 1645 - RESEARCH INFO FROM  
PSA & LAMBERT, RE: TIME EXT (0.50)

1645 - 1700 - w/ INMON, RE: SPRACKLIN 0.25

1700 - 1715 - w/ SJN 0.25

1715 - 1800 - RE: NEW RULES -  
WTP 0.75

2100 - 2400 - 0100  
RESEARCH WTP + FLOW DIAG. 4.00

TOTAL 11.50

WED. FEB 11, '04

0900 - 1000 - COMPLETE ONE-LINE DIAG  
OF WTP. INSERT INTO REPORT 1.00

1000 - 1030 - w/ G KILLER - RE: CODE -  
RE: METAL STUDS 0.50

1030 - 1130 - PHOTO CALL TO BECKER'S  
RE: WELL + LETTER TO HUMPHREY (1.0)

1130 - 1200 POOL SCHEDULE REVIEW (0.5)

1300 - 1530 - CODE ENF MEET'G  
w/ SJN, BN, JANET, STEVE, RICH, INMON, BRAD 2.50

1530 - 1600 - w/ SJN 0.50

1600 - 1630 - AT FERGUSON, RE:  
GEARWARD ACCESS 0.50

1630 - 1700 - AT POOL - PHOTOS (0.50)

1730 - 1800 w/ SJN

2000 - 2230 - DRAINAGE - SOFTBALL  
FIELD 2.50

2230 - 2330 - REVIEW FOUNDATION  
DWG OF 1<sup>ST</sup> CHRISTIAN CHURCH w/

LETTER TO BRUGGS 1.00

10.50

THURS. 2/12/04

0845-0900 - w/ BILL - RE: POOL SCHEDULE (0.25)  
 0900-1015 - w/ KAREN & PAUL - RE: HYDROCARBONS @ 9th / FERGUSON & AT BEA 1.25  
 1015-1130 - AT SOFTBALL SITE - RE: MANTLE DEPTHS 1.25  
 1130-1200 - MAIL 0.50  
 1300-1400 - MEMO TO SJN RE: GLASS CONTAMINATED SOIL w/ KAREN K) 1.0  
 1400-1415 - w/ INMON - SHEPHERD PROJ. S. MAIN  
 1415-1500 w/ RUTH - RE: POOL (0.75)  
 1500-1530 - w/ DOUG TAPP, RE: POOL (0.50)  
 1530-1545 - w/ RUTH (DITTO) (0.25)  
 1545-1700 RESEARCH POOL SCHEDULE (1.25)  
 1700-1730 - w/ SJN - GLASS + POOL 0.50  
 TOTAL 7.50

2/12/04 (CONT'D)

1115-1130 - w/ SJN & BRIAN - RE: POOL SCHEDULE (0.25)  
 1130-1200 - REVIEW - POOL SCH. (0.50)  
 1345-1445 - w/ PERRY + REVIEW OF POOL SCHEDULE (1.0)  
 1445-1500 - w/ MCCORMY'S 0.25  
 1500-1545 - MEMO, RE: MCCORMY'S w/ RESEARCH OF ZONING 0.75  
 1545-1600 - w/ SJN & MAYOR, RE: POOL (0.25)  
 1600-1630 - MAIL 0.50  
 1630-1645 - w/ SJN & D. PAGE, RE: REM DES MTS (0.25)  
 1645-1900 COMPLETE UPDATE OF IRUN NOTEBOOK FILES OF WTP & WWTP MONTHLY REPORTS & BIOMONITORING REPORTS & WEEKLY LAB REPORTS 2.75  
 3.50

FRI. 2/13/04

0800-0815 - w/ BILL LAMBERT, RE: POOL - CONC. - LOW TEMP (0.25)  
 0900-1000 - RESEARCH WECC, RE: DITTO (1.0)  
 1000-1030 - AT HROW STONE DITTO (0.50)  
 1030-1045 - w/ HANEY, CONTRACTOR RE: I/E/VIDEO ETC. 0.25  
 1045-1115 - w/ PERRY, RE: UPDATE ON POOL (0.50)

SUNDAY, 2/15/04

2145-2400 } SOFTBALL FIELD  
 2400-0130 } - TOPO 3.75



MON. 2/16/04

945-1015 - REVIEW PDC PUBLIC PARTICIPATION PLAN DRAFT

0.50

1015-1045 - w/ BILL LAMBERT - RE: POOL CONC OF DIVING POOL + DECK DRAINS

0.50

1045-1100 - w/ INMON, RE: SHEPHERD'S NEW STORE

0.25

1100-1130 - ~~MAN~~

0.50

1130-1200 - SAME AS 0945-1015

+ REVIEW RETEC'S 2/13/04 REPORT

0.50

1300-1330 - PREP BID TALLY FOR VIDEO/REHAB MH/SEWER BASIN #3

0.50

1330-1500 REVIEW RETEC REPORT

1.50

1500-1530 OPEN BIDS - RE:

VIDEO SEWER & MH REHAB

0.50

1530-1600 - w/ INMON & KEEN,

RE: 6<sup>TH</sup> ST. R/W SQ. OF COOLIDGE

0.50

1600-1630 - WRITEUP BID INFO

0.50

1630-1715 - SOFTBALL LAYOUT

0.75

TOTAL

6.50

TUES 2/17/04

1000-1030 FINISH BID INFO - VIDEO/

REHAB SEWERS/MHs

0.50

1030-1100 - w/ PERRY - POOL

DECK DRAINS + TIME EXT

0.50

1100-1130 - w/ DOUG TAPP &

LAMBERT - DITTO

0.50

1130-1200 - PREP FOR MTG TOMOR

0.50

1300-1500 - LAYOUT - SOFTBALL

2.00

1500-1530 - w/ SJN & RICK SAUER,

RE: FERGUSON - BOX - RIPRAP

0.50

1530-1600 - w/ SJN & PERRY,

RE: CHG ORD # 06

0.50

1600-1630 - REVIEW D. PAGE'S LETTER

RE: SCOTT THOMPSON'S 1997 LETTER)

0.50

1630-1715 - SOFTBALL LAYOUT

0.75

1830-2030 - COMM MTG

2.00

2030-2400 } SOFTBALL

2400-0130 } LAYOUT

5.00

SUB. TOTAL

13.25

30 min PM meeting

WED. 18 FEB '04

0900-1300 - CONF CALL W/ D. PAGE,  
ROGER OLSEN, STJ, BW - RE: REMEDIAL  
DESIGN, PUBLIC PARTICIPATION, BNSF (4.0)  
1300-1400 - UPGRADE FILES - DITTO (1.0)  
1400-1430 - FAXES OF SLUDGE INFO TO  
OLSEN, PAGE, WISEMAN (0.5)  
1430-1500 - W/ GKILLER & CLAY -  
CODE REQUIREMENTS 0.50  
1500-1530 - MEMO TO BRIAN - RE  
I/E VIDEO 0.50  
1600-1730 - MEMO OF ) 1.50  
~~2200-2230 - RUN PRINTS - SOFTBALL 0.50~~  
2230-2400 - MEMO TO BRIAN 1.50  
~~at work this the time~~  
~~of the morning the~~  
office  
+ 2400-0230 (SOFTBALL) 2.5  
TOTAL 10.5  
13.0

(CONT'D) (2/19/04 -> 2/20)

2130-2400 } BALLFIELD  
2400-0200 (2/20) } 4.5  
TOTAL 12.0

FRIDAY 2/20/04

1030-1045 - W/ BRIAN - ADDENDUM  
FOR VIDEO / REHAB ETC 0.25  
1045-1115 - REVIEW ADDENDUM  
THEN W/ UMC'S PAUL BANZET 0.50  
1115-1145 - W/ GKILLER & CLAY  
RE: 2<sup>nd</sup> / COOLIDGE REMODEL 0.50  
1145-1200 - MAIL 0.25  
1300-1330 - AT MINI STORAGE  
RE: POOL CHEM EQPT (0.50)  
1330-1345 - W/ FRED B. & CHUCK  
ditto (0.25)

THURS. 19 FEB '04

1000-1130 - AT POOL W/ STEVE  
(BILL'S FILL-IN) RE: GLASS BLOCK  
+ PUMP BASE + CL GEAR (1.50)  
1130-1200 - MEMO TO BRIAN, RE:  
VIDEO 0.50  
1400-1430 - AT POOL, RE: CL (0.50)  
1430-1500 - W/ CHRIS MAPLES RE:  
SOFTBALL 0.50  
1500-1530 REARRANGE AFC 0.50  
1530-1930 BALLFIELD 4.0

1345-1400 - W/ SCOTT SHEPHERD  
RE: BALLFIELD 0.25  
1400-1500 : BALLFIELD 1.00  
1500-1515 - SPECIAL MTG, RE:  
CONTRACT W/ UMC - VIDEO, ETC 0.25  
1515-1745 - BALLFIELD 2.50  
2130-2215 - MAIL + ACCURATE INFO 0.75  
2215-2400 ) BALLFIELDS  
2400-0145 ) 3.50  
TOTAL 11.0

SUN. 2/22/04

1730 - 2015 } SOFTBALL  
 2115 - 2400 }  
 2400 - 0130 }  
~~1530 A.M.~~

MON. 2/23/04

0830 - 0915 - NOTICE OF AWARD TO LMC, RE: VIDEO SEWER/RENAB ETC  
 W/ COVER MEMO 0.75  
 0915 - 1000 PREP FOR CONF CALL 0.75  
 1000 - 1200 CONF CALL W/ SJN, BW, HAMULA, EDDIE, TEAF, PAGE 2.0  
 1200 - 1230 - POST CONF W/ SJN & BW 0.50  
 1230 - 1300 - REVIEW 'WELL MITIGATION PROGRAM PROTOCOL (HSWMR) 10.50  
 1400 - 1515 - AT POOL W/ BILL LAMBERT, D. TAPP, M. WIRTZ 1.25  
 1515 - 1530 - INFO TO NANCY KERRIGAN THOMPSON - RE: MINTECH 0.25  
 1530 - 1800 - W/ EDDIE H. + LOOK UP INFO, RE: COSTS TO OPERATE WELLS 2.5  
 1800 - 1830 - W/ SJN 0.50  
 2100 - 2200 - COMPILE WATER/SEWER/ELEC INFO FOR EDDIE & TODD 1.0  
 2200 - 2245 - ORGANIZE GLOBE  
 REF FILE 0.75  
 2245 - 0200 - SOFTBALL 3.25

TOTAL 14.00

TUES 2/24/04

0930 - 1030 - W/ PERRY - RE: SLOT DRAINS / ROOF OVERHANG / SKYLIGHT  
 TRIN. + W/ TOBIE, RE: KEYS 1.0  
 1030 - 1045 - E-MAILS FROM D. PAGE  
 J. SANGER W/ DEQ, HAMULA / EDDIE 0.25  
 1045 - 1230 - WITH JERRY PETERSON AT ALL 3 POOLS 1.75  
 1330 - 1700 - CALL DOUG - RE: WORK ANTICIPATED IN PUMPHOUSE + ANALYSE PETERSON'S DATA + SELECT SUMP PUMP 3.5  
 2130 - 2300 - BASEBALL PARK SOFT 1.5  
 TOTAL 8.0

WED 2/25/04

1015 - 1100 W/ SCOTT SHEPHERD & JIM MCBRIDE - RE: SOFTBALL, FILE MY INFO 0.75  
 1100 - 1200 - PREP CONTRACT FORMS VIDEO/RENAB - TO SEND TO LMC - SEWERS / MHs 1.0  
 1300 - 1430 - AT POOL. INSPECT BILL & PIPING / W/ DOUG / RE: LINER + GUTTER GROUT 1.5  
 1430 - 1800 - POOL - RE: CHG ORDER - DESIGN + SKETCH - RE: SUMP PUMP + GRATING TO WECO FOR FIBERGLAS INFO 3.5  
 2115 - 2130 - LETTER W/ LAB DATA / REF TO KAREN W/ DEQ / GLOBE 0.25  
 2130 - 2400 ) CHG ORDER - POOL - 2400 - 0115 ) RE: GRATING / SUMP PUMP 3.75

TOTAL 10.75

THURS. 26 FEB '04

1015 - 1130 - Pool - CHG ORD	(1.25)
1130 - 1200 - REVIEW JOB DESCRIPTION FOR <u>POOL MGR</u>	(0.50)
1330 - 1400 - DITTO	(0.50)
1400 - 1530 - <u>Pool CHG ORDER</u>	(1.50)
1530 - 1630 - w/ SJN @ FERGUSON & Pool	1.00
1630 - 1700 - AT LIBRARY w/ SJN & DGB	0.50
1700 - 1800 <u>Pool CHG ORDER</u>	(1.0)
TOTAL	6.25

FRIDAY 2/27/04

1000 - 1030 - w/ SJN THEN CALL TO DON GANER	0.50
1030 - 1130 - <u>Pool CHG ORDER</u>	1.00
1230 - 1430 - DITTO w/ MEMO TO DOUG	(2.0)
1430 - 1500 - w/ EDDIE HUMPHREY RE: WELLS / CITY WATER	(0.50)
1500 - 1630 - Pool - MEMO TO SJN RE: NEED TO CHG <u>POOL CL SYSTEMS</u>	(1.5)
1630 - 1700 - INFO TO JIM RUNDLE, RE: CLEANNOUT OF WWTP DIGESTERS	0.50
180.75	6.00