

05-32253 ✓

1-1160

JAMES R. WILLIS, P.E.  
1820 S. THIRD  
BLACKWELL, OKLAHOMA 74631

Phone: (580)363-0158  
FAX: (580)363-0374

PROFESSIONAL ENGINEERING SERVICE

DATE July 7, 2005

INVOICE NO. 060

TO: City of Blackwell

P. O. Box 350

Blackwell, OK 74631

Attn: Sally Norris, City Manager

DATE	DESCRIPTION OF WORK	AMOUNT
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June 1, June 30, 2005	See HIGHLIGHTS, June 2005 and Detail Sheets enclosed.	
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**MONTH TOTALS:**

City, Municipal Authority:		
135.25 Hours @ \$33.00	801-512-211	\$4,463.25
Phelps-Dodge Hours:		
20.75 Hours @ \$33.00	131-500-336	\$ 684.75

TOTAL		\$5,148.00
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*Sara J. Norris*

Submitted by:

*James R. Willis*

James R. Willis, P.E.

Date 7-9-05

MONTHLY HOUR TIME TALLY

MONTH JUNE YEAR 2005

22-141 50 SHEETS  
22-142 100 SHEETS  
22-144 200 SHEETS



				CUMULATIVE			
		CITY	PDC	SPECIAL	CITY	PDC	OTHER
W	1	8.00					
TH	2	6.00	0.25				
F	3	6.75	1.00				
S	4						
S	5						
M	6	7.50					
T	7	4.50	3.00				
W	8	6.75	1.50				
TH	9	7.50					
F	10	5.00	0.50				
S	11						
S	12						
M	13	6.50	3.25				
T	14	3.00					
W	15	6.75	0.50				
TH	16	1.75	1.50				
F	17	3.00	0.50				
S	18						
S	19						
M	20	5.50	2.50				
T	21	10.00	0.25				
W	22	4.75	1.50				
TH	23	4.00	2.75				
F	24	5.25	0.25				
S	25						
S	26						
M	27	11.25					
T	28	5.50					
W	29	9.00	1.50				
TH	30	7.00					
	31			TOTAL			
TOTALS		135.25	20.75	156.00			

SPECIALS; DESCRIPTION OF:

OTHER:

WILLIS ENGINEERING  
CONSULTANTS

P.O. Box 787 Blackwell, OK 74631  
(580) 363-0158

2005

JUNE WORK TIME LOG - JAMES R. WILLIS

PAGE 1 OF 4

LS	BAGBY PARK RELIEF SEWER	SOFTBALL FIELD	21ST STREET PAVING	CODE ENFORCEMENT MIKE HUSTED	MAIL	WITH SIN	
0.50	4.25	2.25	1.00		0.50		1
0.50	2.50	2.25				0.50	
	0.50	0.50			4.75		
	1.25				0.50	0.25	1.25
	0.75				0.50		
0.50	0.75				2.00	0.25	
	1.00					3.75	
	1.00		0.50	3.50	1.00	0.50	15
	0.50			0.75	0.50		
	0.25				1.50		
	1.50			PLANS REVIEW			20
	1.50				5.25		
0.50	3.25				0.50	0.50	
	2.25				0.75		
	2.00				0.75		
							25
					2.00	0.25	1.75
			0.75		0.50	0.75	
					1.50		1.50
							30
			2.25	4.25	22.5	2.00	9.00
		F.M					76.25

2005

WILLIS ENGINEERING  
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TENTH JUNE WORK TIME LOG - JAMES R. WILLIS

PAGE 2 OF 4

	WWTP REPORT (PEC)	WESTSIDE H <sub>2</sub> O/SEWER (STUDY)	LANDFILL EAST OF CITY	SMITH OIL (ANNEXATION)	WTP - BACKWASH IMPROVEMENTS	MISC: (1) P.O. (2) CHK out LAND	FILING + DATA ENTRY	
1	0.25							
2							1.00	
3								5
4		0.50	3.75					
5		3.75		0.50		(1) 0.25		
6	0.25		1.50		0.50			
7								10
8								
9								
10							0.25	15
11	0.50							
12								
13								20
14	0.75						0.50	
15								
16								25
17								
18								
19						(2) 1.00		
20	1.50				1.50			30
21				0.50	2.00	1.25	1.75	38.25

2005

JUNE WORK TIME LOG - JAMES R. WILLIS

UNTOWN DEWALK JECT	BIA BUSINESS	WTP - GEN'L	LADY LIBERTY	TTHM STUDY (PEC)	DRAINAGE : • GTH ST. (1) • COLORADO (2)	
						1
						5
0.50	2.75					
4.75						
1.25		3.00				10
0.25			0.50	1.00		
				3.00	(1) 0.50	15
0.75						
1.00					(1) & (2) 0.25	20
					(2) 0.75	
0.25				0.75		
0.50				0.50	(2) 0.75	25
		H <sub>2</sub> O PRESS @				
		SCOTT SHEPHERD (RES)				
		0.50				
			0.50	0.25		
				2.50		30
9.25	2.75	3.50	1.00	8.00	2.25	26.75



JUNE 1, '05 (WED.)

1000 - 1030 - AT LEGION PK - LEAK W/ WAYNE + FRED	0.50
1030 - 1100 ASSEMBLE CONTRACT FOR NOWAK	0.50
1100 - 1130 W/ TIM FRASHER - BITTO - RE: ELEC @ SITE	0.50
1130 - 1215 AT BAGBY SITE W/ MIKE JOHNSON OF NOWAK	0.75
1315 - 1345 - W/ D. KEEN + KEVIN NORTH @ BAGBY SITE	0.50
1345 - 1430 - AT SOFTBALL SITE + W/ SCOTT SHEPHERD (MEASURE AT SITE FOR PLBG)	0.75
1430 - 1500 - W/ INMON, URBAN'S PLANS + CHANNEL SLOUGH	0.50
1500 - 1530 - W/ TIM FRASHER RE: BAGBY PROJ	0.50
1530 - 1630 SKETCH (ELEC) + MEMO TO FRASHER	1.00
1630 - 1730 - MEMO/FAX TO DONNIE POTHON - RE: 21 <sup>ST</sup> ST.	1.00
1730 - 1900 - CHK OUT PLBG TO CONCESSION STAND	1.50
<b>Total</b>	<b>8.00</b>

JUNE 2, '05, THURS.

1000 - 1030 - W/ SCOTT SHEPHERD - RE: WATER @ SPORTS CTR + FAX TO HIM	0.50
1030 - 1100 - ANSWER NOWAK'S ?'S RE: BAGBY PK SWR	0.50
1100 - 1115 - W/ JOE SMITH - RE: EXTRA COPY - WWTP REPORT	0.25
1115 - NOON - CALL MILES M. RE: BAGBY SWR + LETTER TO HIM	0.75
1315 - 1345 - AT LEGION PK POOL + CALLS TO WAYNE + TOBIE	2.50
1345 - 1400 MEMO TO D. KEEN, RE: ELEC (CANCELLED) AT BAGBY SWR	0.25
1400 - 1500 W/ CHAS ABBOTT, RE: <sup>newspaper</sup> BAGBY SWR/21 <sup>ST</sup> ST/FERG. 44 <sup>TH</sup> /WTP	1.00
1500 - 1515 - W/ JIM DEDRICK - UPDATE - WELL CAPS	0.25
1515 - 1545 - MEMO TO SJN - RE: WATER @ Cupid Sp. CTR	0.50
1545 - 1730 - RESEARCH Cupid WATER PROBLEM W/ MEMO TO SJN	1.75
<b>10.75 TOTAL</b>	<b>6.25</b>

# It is - Infiltration

FRI. JUN. 3, '05		MON. JUN. 6 '05	
1015-1045 - COMPLETE MEMO TO SJN		1015-1030 - MAIL	0.25
RE: WATER TO SOFTBALL CONC STAND	0.50	1030-1100 - FAX TO NOWAK + CALL	
1045-1115 - MEMO TO DEQ, RE:		TO TIM FRASHER	
START OF BAGBY SEWER	0.50	1100-1130 - RESEARCH - BLDG RESTORATION	0.50
1115-1130 - RESEARCH - VENTING		1130-1200 - REVIEW PEC - WEST SIDE	
OF IRRIGATION SYSTEMS	0.25	STUDY	0.50
1230-1330 - RESEARCH - IRRIGATION		1330-1415 AT BAGBY PARK	0.75
SYSTEMS BACKFLOW PREVENTION	1.00	1415-1530 - W/ SJN	1.25
1330-1400 INSPECTION @ 1406 S. "E"		1730-2115 - AT NEWKIRK -	
(DIRTY RUN + CONVERSATION W/ CHUCK)		L.F. MFG	3.75
ANDERSON & SARABETH	0.50	TOTAL	7.50
1400-1445 - RESEARCH - AS ABOVE	0.75		
1445-1500 - INSPECTION 711 S. 18th	0.25	TUES. 6/7/05	
1500-1700 - RESEARCH AS ABOVE		0930-0945 - P.O. TO BRIGGS	
W/ MEMO TO BELAIR/INMON/NORRIS	2.00	HVAC - FIRE DEPT <small>part Dedrick Pd</small>	0.25
1700-1900 - FILE AWAY - FERGUSON		0945-1015 - INVOICE - AA	
AVE & BZ/CYPRUS	1.0	PUBG W/ ADJUSTMENTS	0.50
TOTAL	7.75	1015-NOON - PREP FOR NOON	
		MEETING - RE: WEST SIDE	1.75
		1200-1400 - NOON MFG	Buy:
		1400-1600 - W/ JOE FLYNN	
		& JIM DEDRICK. JOE - RE: MEADE +	
		UPDATE; DEDRICK ~ SEWER RATES	2.00
		1600-1630 LETTER TO MARY	
		A. KARNIS, RE: SMITH OIL ANNEXATION	0.50
		1630-1700 - MEMO TO J. THRG -	
		RE: LAND @ WTP (PDC)	0.50
		TOTAL	7.5



WED. 6/8/05

1015-1045 - CHK OUT FINAL CONTRACT DOCUMENTS - WTP BACKWASH

0.50

1045-1100 - W/ JOE SMITH, REC, RE: WWTP EQ. BASIN (DEQ)

0.25

1100-1200 - MEMO TO IHRIG - LAND AT WTP (PDC)

1.00

1300-1330 - FINAL BILT MEMO

0.50

1330-1400 - W/ CANDY THEN DAVE KEEN, RE: DOWNTOWN SIDEWALKS

0.50

1400-1645 - MTG W/ SJN, SHANE FRYE, D. GROSSARDT, J. IHRIG, JIMMY MENZER

2.75

1645-1715 - HUNT DOWN TONY VOWEL & INSPECTION @ 1025 W. FERGUSON (ADDRESS NON-EXISTANT)

0.50

1715-1745 - AT BAGBY SWR SITE

0.50

1745-1800 - FAXES TO F. BELAIR (T. VOWEL) + TIM FRASHER (BAGBY)

0.25

SUBTOTAL

6.75

10-1130 PM - L.F. MEMO TO SJN

1.50

TOTAL

8.25

THURS. 6/9/05

1000-1200 REVIEW HOUSE PLANS (URBAN/CHITWOOD) AND (WILSON/WILLIAMSON)

2.00

1300-1315 - MAIL

0.25

1315-1330 - WITH POOL OWNER REP IN TYRON, PA - RE: PVC LINGER

0.25

1330-1430 - W/ D. KEEN - RE: LIGHTS/TRAFFIC SIGNALS - DOWNTOWN SIDEWALK PROJECT

1.00

1430-1815 - SKETCH INFO FROM FIELD W/ KEEN +

ORGANIZE FILES

3.75

1815-1830 - INFO TO CLAY JOHNS

RE: 1000 WATT LAMP REPLACEMENT

0.25

SUBTOTAL

7.50

FRIDAY 6/10/05

1015-1130 - LAYOUT - MAIN ST. LITE'S

1.25

1230-1400 - AT WTP - LIGHTNING DAMAGE + U.G. VAULT SLUDGE

1.50

1400-1445 - BAGBY PARK JOB - WALK THRU

0.75

1445-1615 - ANALYSE WTP NEED TO FLUSH U.G. VAULT.

1.50

1730-1800 - FAX TO DEDRICK

RE: WTP LAND DESCRIP

0.50

TOTAL

5.50

THURS. 6/16/05

0930 - 1000 - FAX TO, CALL W/ J. DEORICK,  
 RE: DEEDS TO WTP  
 1000 - 1030 - W/ SIXKILLER, CLAY: INSPECTUS  
 1030 - 1115 - W/ MIKE MARTIN: <sup>RE: EUGC</sup> LAWRENCE AVE SEWER  
 1115 - 1200 - MEMO TO SJN - RE:  
 HUSTED PROPERTY  
 1300 - 1315 - FAX TO JOE FLYNN -  
 RE: DATES W/ DEP & OTHER  
 1315 - 1345 - FINAL OUT CONTRACT  
 W/ NOWAK Bagby Sewer?  
 81.5 TOTAL

0.50  
 0.50  
 0.75  
 0.75  
 0.25  
 0.50  
 3.25

MON. 6/20/05

0930 - 1030 - AT BAGBY SITE +  
 TURN IN PHOTOS + UPDATE NOTES  
 1030 - 1115 - CALL TO CATHAL C.  
 THEN RUNDLE THEN FAX TO CORB  
 RE: ALARM SYSTEM  
 1115 - 1130 - W/ JEFF CORDELL  
 1130 - 1200 - LEGAL DESCRIP.  
 FOR DOWNTOWN SIDEWALK PROT.  
 CALL TO CANDY + RESEARCH  
 1200 - 1215 - W/ W. JACKSON  
 RE: DRAINAGE PROJECTS  
 1345 - 1415 - LEGAL DESCRIP  
 OUT TO CANDY  
 1415 - 1600 - CALCS + LETTER TO  
 CHIEF LEVALLEY, RE: DISTANCE TO SCHOOL  
 1600 - 1615 - W/ JOE FLYNN  
 1615 - 1645 - MEMO TO SJN, RE:  
 WORD FROM FLYNN  
 1645 - 1830 - FILE PDC STUFF!  
 1830 - 1900 - AT BAGBY SITE  
 93.0 TOTAL

1.00  
 0.50  
 0.75  
 0.25  
 0.50  
 0.25  
 0.50  
 1.75  
 0.25  
 0.5  
 1.7  
 0.5  
 8.00

FRIDAY 6/17/05

1000 - 1030 - RECORD NOTES  
 FROM MIKE MARTIN  
 1030 - 1045 - W/ ALLEN TAYLOR, RE:  
BAGBY SEWER  
 1045 - 1100 - W/ JIM MOORE OF PEC  
 RE: DOWNTOWN SIDEWALKS  
 1100 - 1130 - DOWNTOWN SIDEWALKS - ELEC  
 1330 - 1500 - INSPECTION -  
 BLACKWELL INN  
 1500 - 1530 - W/ JOE SMITH -  
 RE: WWTP ~ READY FOR DESIGN  
 TOTAL

0.50  
 0.25  
 0.25  
 0.50  
 1.50  
 0.50  
 3.50

85.00

MON. 6/13/05

1000-1030 - WORK NOWAK CONTRACT,  
RE: BAGBY RELIEF SEWER 0.50

1030-1100 - w/ JOE FLYNN - DATES  
w/ DEQ (0.50)

1100-1130 - w/ SJN - PROJ REVIEW 0.50

1130-1200 - NOWAK CONTR 0.50

1200-1230 - LADY LIBERTY -  
STRUCTURAL 0.50

1330-1345 - w/ CANDY - RE:  
FLOOD PLAIN INFO 0.25

1345-1430 - w/ JIM DEDRICK -  
NEED FOR PROPERTY LANDMARK (0.75)

1430-1500 w/ MIKE SCHOMAKER  
RE: TTHMS 0.50

1500-1530 - PROP LANDMARK (0.50)

1530-1700 - QUESTIONNAIRE  
FROM DEDRICK ~ LAND @ PLT SITE (1.50)

1700-1730 - REVIEW TTHM INFO  
FROM MULLINS 0.50

1730-1900 - COST SUMMARY  
- PROJECTS FOR SJN 1.50

2115-2300 DITTO 1.75

TOTAL 9.75

TUES 6/14/05

0830-1015 AT WTP w/  
J. RUNDLE & KARL POTACHNIK

RE: TTHMS 1.75

1015-1045 - AT 6<sup>th</sup> DRAINAGE  
CROSSING w/ WAYNE 0.50

1045-1200 - LETTER (REF)  
TO PEC, RE: TTHMS 1.25

TOTAL 3.00  
< TO TULSA > (HOME INSP. CLASS)

WED. 6/15/05

1000-1030 - AT BAGBY SITE 0.50

1030-1130 - w/ SJN, SBB REGION  
& MIKE HUSTED @ 718 N. "A" 1.00

1130-1145 - SIGNOFF - ELEC INSP'NS 0.25

1145-1200 - ENTER MONTHLY  
DATA FROM WTP & WWTP 0.25

1330-1430 - SKETCH - HUSTED 1.00

1430-1500 - w/ SJN  
REVIEW DEEDS FOR 0.50

1500-1530 - JIM DEDRICK (0.50)

1615-1630 - CALL P. BURKHALTER 0.25

1630-1700 - MEMO TO SJN -  
RE: ADA/TAG AGENCY 0.50

1700-1730 - HUSTED SKETCH w/ ATLAS 0.50

1730-1800 - AT BAGBY SEWER JOBS 0.50

1800-1830 - AT 21<sup>st</sup> ST & 44<sup>th</sup> / FERGUSON 0.50

2100-2200 - SKETCH - HUSTED SITUATION 1.00

TOTAL 7.25

TUES. 6/21/05

1030-1045 - QUESTIONNAIRE INFO TO  
J. DEORICE  
 1045-1115 - RECORD ACCURATE DATA  
 1115-1200 - LETTER TO JOE SMITH  
 WY PEC, RE: WWTP IMPROVEMENTS  
 1300-1400 @ BAGBY SWR  
 1400-1445 @ COLORADO DRAIN SITE  
 1445-1700 - PLANS REVIEW  
 1700-1800 - SKETCH FOR COMM  
MTG (BAGBY SWR)  
 1845-1930 COMM MTG  
 1930-2230: PLAN REVIEWS?  
 WILLIAMSON/URBAN/FIBER OPTICS  
 UP 9th ST./SCHOOL ROOFS - PARKSIDE  
 AND AD BLDG

WED. 6/22/05

1015-1100 AT BAGBY PARK +  
 UPDATE LOG  
 1100-1130 - MEMO TO JIM  
 RODGERS, RE: POOL LATE INV.  
 1130-1200 - MAIL  
 1300-1415 - AT BAGBY PK W/  
 SJN + EROSION PROJECT EAST  
 OF BAGBY + MICHAEL DRNG  
 1415-1500 - INSPECT PLANS  
 TACO MAYO

(6/22/05 -> CONT'D)

1500-1530 - AT BAGBY TO ADVISE  
 NEED FOR CLODIX IN DITCH  
 1530-1545 - COMPLETE REVIEW OF  
 TACO MAYO PLANS (ARCH ONLY)  
 1545-1630 - AT BAGBY PIC  
 1630-1730 - AT WTP - CHK OUT OF  
LAWRENCE AVE SEWER FOR EMC<sup>2</sup>  
 1730-1800 - START LETTER TO EMC<sup>2</sup>  
 -DITTO  
 TOTAL

THURS. 6/23/05

1015-1100 AT BAGBY + CALL TO  
 TIM FRASHER - RE: AIR TEST ?  
 1100-1115 - WY ALLEN WILSON  
 OF TACO MAYO + SIGN-OFF ON DRNGS  
 1115-1130 - LETTER TO PEC'S  
 SCHOMAKER, RE: SIDEWALK PROJECT  
 1130-1200 - LETTER TO EMC<sup>2</sup>  
 RE: LAWRENCE SEWER  
 1300-1345 - LETTER TO M. MARTIN  
 (EMC<sup>2</sup>), RE: LAWRENCE AVE SEWER  
 1345-1515: BAGBY SWR - PRESSURE  
TEST PIPE  
 1515-1545 - W/ S. BETH (BLDG PERMIT  
 COSTS)  
 1545-1630 - W/ K. ROOD, PEC, RE: THHMS  
 1630-1800 - LETTER W/ SKETCH RE:  
 EMC<sup>2</sup> (SEE ABOVE)

15 minutes early

103.25

0.50

0.25

0.75

1.00

0.75

6.2

0.75

0.2

0.2

0.1

0.75

1.5

0.5

0.75

1.5

FRIDAY 6/24/05

MON. 6/27/05

1000-1045 - AT COLORADO DRNG WY  
WAYNE & FRED H. 0.75

1045-1115 - AT BAGBY SITE 0.50

1115-1130 - WY G KILLER - RE: EASEMENTS & AFCE TESTER 0.25

1300-1330 WY STJN - RE: PEC & THHMS 0.50

1330-1345 - LETTER TO MARTIN OF EMC<sup>2</sup> (OUT THIS DATE) 0.25

1345-1415 - PHONE DAMON BARRICK - RE: SIDEWALK SURVEY + NOTE TO STJN 0.50

1415-1445 - MEMO - RE: SMALL PLANS REVIEW 0.50

1445-1500 - WY CHAS ABBOTT } BAGBY 0.25

1500-1530 - MEMO TO STJN RE: BAGBY RELIEF SWR GRASS 0.50

1530-1615 - AT BAGBY - MEASURE FOR GRASS AND 0.75

1615-1700 MEASURE @ HORT BLDG 0.75

5.50

1000-1130 - WY CARTHAL COBB & STJN RE: LEGION PK L.S. 1.50

1130-1145 - CALL J. CARRICO RE: MOTEL 0.25

1145-1200 - MAIL 0.25

1300-1345 - INFO TO CARRICO AFTER CALLS TO CLAY & FRED B. 0.75

1345-1415 - CALL IDEAL RE: AFCE TEST INSTRUMENT 2.50

1415-1445 - CHK OUT H<sub>2</sub>O TO SCOTT STEPHEND 0.50

1445-1530 - 1<sup>ST</sup> CHK LEG. PK L.S. INFO 0.75

1530-1600 - ITEMIZE CODE FLIP CHARTS 0.50

1600-1730 - WY STJN 1.50

2030-2115 REVIEW LEG. PK PLANS & SPECS 4.75

133.0 TOTAL 11.25

TUES. 6/28/05

1000-1030 - AT POOL w/ LADY LIBERTY  
 1030-1130 - INSPECT MORGAN STADIUM  
 1130-1145 - w/ SJN - RE: LEG. PK L.S.  
 1145-1200 - START DETERMINATION OF  
 2000' RADIUS AROUND 3 ADDRESSES  
 1330-1445 - COMPLETE RADIUS THING  
 1445-1500 - INFO FROM RUNDLE,  
 RE: THHMS IN CLEARWELL +  
 w/ FRED - RE: DIV. DAM. CAGE.  
 1500-1545 - AT 21ST ST.  
 w/ G. NICKLES  
 1545-1615 - w/ CURTIS -  
 MOTEL H<sub>2</sub>O HTRS  
 1615-1700 - MAIL  
 138.5 TOTAL

0.50  
 1.00  
 0.25  
 0.25  
 1.25  
 0.25  
 0.75  
 0.50  
 0.75  
 5.5

CONT'D 6/29/05

1430-1500 - w/ J. SATTENFIELD RE:  
 WTP BACKWASH - INSPECTION  
 1500-1530 - w/ MIKE SCHOMAKER  
 RE: WTP BACKWASH - INSPECTION  
 1530-1600 - CHK CODE -  
 INT'L CODE COUNCIL STATUS  
 1600-1700 - w/ D. PAGE - RE:  
 FINAL SETTLEMENT + OTHER (THIS  
 ACTUALLY OCCURRED 1400-1500)  
 1700-1730 - w/ SJN  
 1730-1800 - FAX TO DAVIS  
 DRILLING - RE: LEGION PK L.S.  
 2000-2330 - HORT. BLDG (@ WECO.)  
 TOTAL

0.5  
 0.5  
 0.5  
 0.5  
 0.5  
 1.0  
 0.5  
 0.5  
 3.5  
 10.5

WED. 6/29/05

1000-1030 - RUN PRINT OF  
 URBAN HSGE ON 13<sup>th</sup> + COPY  
 OF THHM INFO  
 1030-1130 - w/ SJN  
 1130-1200 - FAX TO DEDRICK -  
 RE: HROMAS PROPERTY  
 1300-1330 - ORDER "CODE  
 CHECKS" & REVIEW MANUALS  
 1330-1430 - CHK OUT LAND  
 SOUTH OF MCCORMY

0.50  
 1.00  
 0.50  
 0.50  
 1.00

6/30/05 THURS.

0900-1200 - w/ KEVIN ROOD & JOE SMITH  
 & SJN - RE: WWTP - CONSENT ORD.  
 WTP - THHMS  
 1300-1400 - DITTO, THHMS  
 1400-1530 - w/ P. SCHAUBLEGE,  
 KAREN KINCHLOE, SJN - RE:  
 LIBRARY  
 1530-1600 - LETTER TO PEC -  
 RE: INSPECTION @ WTP  
 1600-1700 CALL TO DONDLINGER +  
 LETTER w/ SUBMITTAL APPROVAL & TAX STATEMENT  
 150.0 TOTAL

1.50  
 1.50  
 1.00  
 1.5  
 0.5  
 1.0  
 7.0